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| Present: | **Voting Board Members:**  Craig Volwiler- Finance Sector, Chair  Mike Rizzitiello, City of College Place, Chair  Jay Potts, City of Prescott  Elizabeth Chamberlain, City of Walla Walla  Randy Hinchliffe, City of Waitsburg  Jim Johnson, BOCC  Juli Reinholz  Kathy Covey | VETERANS VACANT-Dawn Avery  Renee Rooker, WWHA  Andrea Weckmueller-Behringer, Transportation  Norrie Gregoire, Corrections/Safety  Tyler Graber, Legal  Anne-Marie Zell-Schwerin, DV shelter  Tim Meliah, Youth Services  HOSPITAL VACANT-Meghan to inquire with Susan Blackburn from Providence |
| **Non-Voting Participants:**  Rachel Elfenbein, Catherine Veninga, TJ Espinoza, Elizabeth Guerra  DCH Staff: Sam Jackle | | |

**Quorum Present – Yes**

**Welcome:** Mike called the meeting to order at approximately 2:01 PM. We went around the virtual room and did introductions.

**Approval of September 24, 2020 Minutes:** Review of notes by board, Andrea moved to approve, Craig seconded with correction noting Jay Potts was in attendance. All were in favor.

**Welcome to TJ Espinoza:** Mike introduces and welcomes TJ, a realtor in College Place and an active member on the City’s Parks and Recreation board. Opened for comments for TJ to join. Kathy motioned and Craig seconded that we move forward with onboarding TJ.

**CDBG-CV1:** Still awaiting contract from Commerce. The Dept. of Community Health will amend subrecipient agreement with the City of Walla Walla for microenterprise assistance via the small business relief fund. The Dept. of Community Health will execute a subrecipient agreement with BMAC for subsistence payments. All funds are for the Cities of College Place, Waitsburg, Prescott, and the unincorporated county area.

**ESG-CV1 & 2:** Walla Walla County will be receiving a total of $745,767 to prevent, prepare for, and respond to impacts of the coronavirus on people experiencing homelessness, at risk of homelessness, or other shelter or housing residents. Will move forward with at least $50k allocated for outreach via mobile coordinated entry performed by BMAC. Sam requested participation in an ESG Workgroup to discuss the fund use and strategy. Participants will be Tim Meliah, Craig Volwiler, Anne-Marie Zell-Schwerin, Mike Rizzitiello, Elizabeth Guerra. Sam will send Doodle poll.

**HB 1406**: Annual report shared dating income from January-June 2020, total of $32,133.68. Group will get housing needs assessment update from Elizabeth Chamberlain at November meeting.

**BMAC rent assistance update:** Elizabeth Guerra shared that they have approx. $475k for rental assistance, ERAP goes from September 1-December 31st. Approx. $165k has been spent to-date, serving about 125 families, with families still waiting to be served. Only able to assist for 3 months, seeing families that need more assistance. Average assistance is $2,500-3,000. Commerce is focusing on disproportionality. Have asked Commerce to lengthen number of months of assistance that can be provided. Only 3-4 households haven’t met income guidelines (at or below 50% AMI). Documentation requirements are light. Info has gone out via food boxes, social media, word of mouth to landlords in the community. Also have CDBG funds for subsistence payments (rent/mortgage/utilities). Moratorium and ERAP both end 12/31/2020 – cause for concern. Question about outreach in Prescott – BMAC will revisit now that they are back to school. All food distribution sites received ERAP info.

**Community Land Trust:** Rachel Elfenbein shared that things are moving forward. Town hall planned for the week of January 11th, sometime after 5 p.m. Will be a 1.5-hour event to introduce land trust. Name is Common Root Housing Trust. Waiting for results of housing needs assessment to determine the type of housing needed.

**Other business:** Craig raised a question about faith-based meetings, will connect with Juli. Sam will send Doodle poll to reschedule November meeting, given the holiday. Decision made that there will not be a COH meeting in December.

**Adjournment:** The meeting was adjourned at 2:50 PM